

SAMPLE FORM:

Overview of Tools Used and Declaration of AI Use¹

Overview of Tools Used

The table is intended to make transparent the use of AI tools in your coursework or assessment. Please list **all** AI tools you have used in your work and complete the table as follows:

1. **AI Tool:** Indicate the name of the AI tool used (e.g., ChatGPT, DeepL).
2. **Purpose of Use:** Describe how you used the tool (e.g., creation of an outline, translation into English).
3. **Comments (optional):** Add additional information if necessary (e.g., "corrected by a native speaker," "used as inspiration").

Important: All AI tools used must be listed, regardless of the extent of their use. This ensures that the use of AI tools is fully documented in line with the principles of good academic practice.

AI Tool	Purpose of Use	Comments (optional)
ChatGPT	Creation of an outline draft	Initial structuring of content
DeepL	Translation into English	Proofread by native speaker
(Example)	(Area of use)	(Optional comment)

Student Declaration

I hereby declare that:

- I assume full responsibility for the scholarly quality and content of the submitted work, the chosen methodology, the production process, and the cited literature.
- I confirm that the work was prepared in compliance with the principles of good academic practice (see guidelines on good academic practice).
- I confirm that the use of AI tools was agreed in advance with the instructor or examiner and that the agreed rules were followed.

Place, Date: _____

Signature: _____

¹ This form is a proposed implementation tool and does not form part of the guideline itself. Specific adaptations—particularly regarding the disclosure of AI tools used—should be made by the individual disciplines.